



# QuickBooks 2012 The Official Guide (QuickBooks: The Official Guide)

*Leslie Capachietti*

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- Create standard and customized business reports
- Make key business decisions with confidence

**Leslie Capachietti**, MBA, is a nationally recognized speaker and trainer for Intuit and the Principal of Automated Financial Solutions, an accounting systems consulting firm located in the Boston area. She has been supporting small business owners across the U.S. for more than 15 years, helping them gain control of their financial operations using QuickBooks software. Leslie is the author of *QuickBooks 2011: The Official Guide*.

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